

~~SECRET~~

245 and 6      247 and 8

Intelligence Officer (Analyst) - Grades P-1 and P-2

Incumbent works under the close supervision of the Section Chief, who assigns projects, gives an indication of probable sources of information, outlines the methods and procedures, gives advice and assistance on unusual problems and reviews recorded abstracts and completed projects.

Incumbent serves in a training capacity for a higher grade and conducts the less difficult technical analysis and/or preliminary investigations, or special phases of the project; collects data from other government agencies or private research institutions; and analyzes and compiles data into preliminary report form.

Incumbent, under close supervision, analyzes material coming into the office calling to the attention of superiors items which he feels they should see immediately.

Incumbent must have the following minimum qualifications:

- a. Completion of a full 4-year course, in a college or university, with at least 24 semester hours in some field of economics, engineering, or related subjects; and at least one year of graduate work with specialization in one of the above fields; or
- b. Two or more years of college or university training plus practical experience to total five years.

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